where we are required by law to disclose.

These disclosures may involve transferring your personal information overseas. If you are dealing with us within the European Economic Area (or the UK, after it has left the European Economic Area), you should be aware that this may include transfers to countries outside the European Economic Area / UK, which do not have similarly strict data privacy laws. In those cases, where we transfer personal data to other members of the Apis group or our service providers, we will ensure that our arrangements with them are governed by data transfer agreements, designed to ensure that your personal information is protected, on terms approved for this purpose by the European Commission. Please contact us (see below) if you would like to know whether any such agreements are in place or, if so, to see a copy.

How long do we keep your personal information?

We will delete the information that we hold about you when we no longer need it.

We will retain your data in accordance with our records management policies, which provide for 2 years.

Note that we may retain some limited information about you even when we know that you have left the organisation that you represent, so that we can maintain a continuous relationship with you if and when we are in contact with you again, representing a different organisation.

What are your rights?

You may have a right of access to the personal information that we hold about you, and to some related information, under data protection law. You can also require any inaccurate personal information to be corrected or deleted. You can object to our use of your personal information for direct marketing purposes at any time and you may have the right to object to our processing of some or all of your personal information (and require them to be deleted) in some other circumstances.

If you wish to exercise any of these rights, please contact us as set out below. You can also lodge a complaint about our processing of your personal information with the Information Commissioner's Office in the UK.

Contact us

We welcome questions, comments and requests regarding this privacy statement and our processing of personal information. Please send them to Compliance Officer, Apis Partners LLP, 6th floor, 44 Great Marlborough St, London, W1F 7JL, United Kingdom, or email us on info@apis.pe.

Changes to this policy

Any changes we make to this privacy statement in the future will be posted to our website (at www.apis.pe) and also available if you contact us. Please check back frequently to see any changes.

Last updated: April 2nd, 2018